

Captive Industrial Landfills

Solid Waste Information and Assessment (SWIA) Program On-line Instructions

These on-line instructions are designed to assist Captive Industrial facilities with completing the required reporting form DEQ Form 50-25. The items are numbered to correspond to the numbered fields on Form DEQ 50-25.

Log in at: <https://node.deq.virginia.gov/SWIAWebApp/login.jsp>

Facility login: Enter the permit number (i.e.: SWP001), permit issue date (i.e., 05/17/1981) and the Pin Number assigned to your facility.

Basic Instructions: Items 1 – 4 are automatically populated. Complete items 5-8, 10 and the total amount landfilled in tons or cubic yards. 9A and 9B are not required. Item 11 – Jurisdiction will be “VA - Virginia.”

Item 10. Does facility have active scales? If “No” active scales, then enter the total amount of waste landfilled in cubic yards in the box to the right.

10	Does facility have active scales? <input type="checkbox"/> Yes or ▲ No Note: facilities with no active scales must enter the total amount landfilled in cubic yards.	Total amount landfilled in cubic yards for all jurisdictions XXX,XXX
11	Originating Jurisdiction VA - Virginia	11A Statement of Economic Benefits submitted? <input type="checkbox"/> Yes or <input type="checkbox"/> No

If “Yes” active scales, select “Waste amounts measured in: Tons” just below Row 12. Next, on Row 15 – Industrial Waste, enter in 15(a) Total Amount of Waste Received and 15(d) Landfilled On-Site. The program will automatically populate Row 25 – Total when the form is submitted.

10	Does facility have active scales? ▲ Yes or <input type="checkbox"/> No Note: facilities with no active scales must enter the total amount landfilled in cubic yards.	Total amount landfilled in cubic yards for all jurisdictions
11	Originating Jurisdiction VA - Virginia	11A Statement of Economic Benefits submitted? <input type="checkbox"/> Yes or <input type="checkbox"/> No
12	Facilities landfilling VA incineration ash	Use the supplemental form to provide the facility from which ash was received and the amount.

Waste amounts measured in : **▲ Tons** or ☐ **Cubic Yards**

Waste Type	Total Amount of	Mined Materials	On-site Management of Waste	Sent Off-site to be: (i)	Stored On-site (j)
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		Waste Receiv ed (a)	(b)	Landfill ed (c)	Recy cled (d)	Compo sted (e)	Inciner ated (f)	Mulc hed (g)	Oth er (h)	Recy cled	Treat ed, Store d, Dispo sed	Begin ning of Repor ting Period	End of Repor ting Period
13	Municipal Solid Waste												
14	Constructio n/ Demolition/ Debris												
15	Industrial Waste	XXX, XXX		XXX, XXX									

Use the facility comment field to provide additional information. Review information and submit.

Once a SWIA form is submitted successfully on-line and received by DEQ with a valid facility preparer's e-mail address, a confirmation e-mail will be sent immediately. If an e-mail message is not received from DEQ, please send an e-mail stating the facility name and the permit number to swia@deq.virginia.gov for immediate assistance.

If you would like to edit or verify the data already submitted, you can log back into the SWIA application and you can view the submitted data. Maintain a copy for your facility files.